

SCOTTISH COMMUNITY DIET PROJECT

PLEASE RETAIN FOR YOUR OWN RECORDS

CONDITIONS OF SCDP SMALL GRANT 2006/2007

The grant recipient will be responsible for ensuring that these conditions are met. The Scottish Community Diet Project (SCDP) reserves the right to request a refund of the grant or part of the grant if the grant conditions are not met, if the organisation ceases to function, or if information given in the grant application turns out to be false.

1. The grant must only be used for the purposes described in the application form. No change to these purposes can be made by the recipient without the prior approval of the SCDP. The SCDP must be given an explanation for any significant changes to the aims of the work being funded.
2. Any sum not used for the purpose to which it was given should be returned to the SCDP once the work, which has been funded, has ended.
3. At the end of the work which is being funded, the grant recipient will submit a project expenditure report (with receipts where available). If the SCDP requires any additional financial information during or at the end of the work, which is being funded, the recipient must supply this. If the timetable of the work, which is being funded, is changed or delayed, the SCDP must be informed in writing.
4. The SCDP has no commitment to renew financial support after the term of this grant.
5. The grant is not to be used for party political purposes.
6. The contribution of the SCDP to the work, which is being funded, must be acknowledged in all publicity. The SCDP must receive copies of any project reports, press coverage and evaluations.
7. The level of grant is at a fixed cash level and will not be adjusted to meet pay or price changes.
8. The grant recipient must co-operate with and participate in the SCDP's monitoring and evaluation processes. This may include a combination of the following: a visit by the SCDP, attending SCDP events on occasion, writing short notes about the work being funded, being happy to speak about the funded work to the SCDP staff, media, and other interested projects and agencies.
9. The grant recipient must provide (when applicable) a copy of the organisation's constitution.

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ACCEPTANCE OF GRANT CONTRACT 2005/2006

PLEASE COMPLETE ALL OF THE FOLLOWING AND RETAIN FOR YOUR OWN RECORDS

We (the grant recipient) ACCEPT the nine SCDP grant conditions detailed overleaf.

SIGNED

POSITION

ORGANISATION

DATE

NAME OF GROUP THAT THE GRANT CHEQUE IS TO BE MADE PAYABLE

ADDRESS TO WHICH CHEQUE IS TO BE SENT

Thanks!